

# STATED MEETING OF THE PRESBYTERY OF SOUTH DAKOTA

FIRST PRESBYTERIAN CHURCH

MARCH 3, 2017

The Presbytery of South Dakota of the Presbyterian Church (U.S.A.) held its Stated Meeting at First Presbyterian Church in Huron, SD on Friday, March 3, 2017.

## CONVENING THE PRESBYTERY

The Presbytery was called to order by Presbytery Moderator, Jerry Luktemeier, at 10:03 A.M. and opened the meeting with prayer.

## ROLL

The roll for this meeting of the Presbytery was constituted by registration with the enrollment clerk.

The following Teaching Elders and Ruling Elders were enrolled and present as commissioners:

**Teaching Elders:** Steven Allman, John Armstrong, Don Barbalace, John Barkett, Kristie Berglund, Andrew Crandell, Lisa Danielson, Chad Ensz, Nathan Esser, Sarah Hagena, David Halleen, Bob Jacobs, Diane Janssen Hemmen, David Johnson, Brian Jones, Roland Kemink, Rebecca Kesner, Bala Khylllep, Cheryl Khylllep, Jeff Kintner, David Lick, Yeongsik Nam, Janice Palmer, John Pehrson, Val Putnam, Lori Robinson, Allen Sager, Carolyn Visser, Kevin Veldhuisen, Diane Wonnenberg.

**Commissioned Ruling Elders:** Marian Cramer, Peri Erdmann, Gayle Janzen, Jerry Lutkemeier, Paul Penn, Steven Johnson, Ardeth Kocourek.

**Commissioners:** Judy Bernard-Bonilla, Brenda Johnson-Britton, Jeanne Jonws Manzer-Brookings, Dianne Larson-DeSmet, John Pommer-Emery, Paula Larson-Fedora, Gerold Collogan-Hot Springs, Dawn Meink-Huron, Charlie Richardson-Madison, Anna Nielson-Marion, Martha Riggs-Martin, Richard Palmer-Miller, Heidi Shanard Noguard-Mitchell, Colette Kemink-Onida, Mike Fugitt-Pierre, Jane Alberda-Platte, Paula Zavitz-Rapid City First, Ken Miller-Rapid City Westminster, Claire Gillaspey-Sioux Falls First, Arlys Sikorski-Sioux Falls Westminster, Bob Smith-Sioux Falls Westminster, Cathryn Jaragoske-Sioux Falls Wildflower, Donna Salembier-Sisseton, Holly Butrum-Veblen, Donna Ludens-Watertown, Jerold Zerfoss-Wessington, Gary Pribly-Wolsey.

**Other Voting Members:** Jim Hulbert, Meleta DeJong, Trudi Nelson, John Pudwill.

**Corresponding Members:** Rev. Peter Reynen.

**Guests:** Eric Bliss (organist) of Huron, Shirley Scotter, Marcus Brooks, Peggy Davidson, Donna Ludens, Brenda Tibbetts, Deborah Brooks, Mark Brooks, Lana Brooks, Cheryl Van Asperen, Roger Marken, Julie Pearson, Don Bowman.

## QUORUM

Moderator Lutkemeier declared the presence of a quorum with:

**Teaching Elders: 31**

**Ruling Elders: 7**

**Commissioners: 28**

**Other Members of Presbytery: 15**

**VOTING MEMBERS PRESENT: 81**

## AGENDA

A motion was made to approve the Presbytery Agenda with the addition of the PJC after the A&C report.

**Agenda Adopted.**

## INTRODUCTIONS

**Teaching elders present for the first time:** None.

**Ruling elders present for the first time:** Heidi Noguard - Mitchell, Roger Marken - Emery, Mike Fugitt - Pierre, Brenda Johnson - Britton, Colette Kemink - Onida, Donna Ludens - Watertown, Arlys Sikorski - Sioux Falls, Julie Pearson – Fedora.

## MILEAGE COMMITTEE

Moderator Lutkemeier appointed the following to the mileage committee: Rev. Janice Palmer and CRE Gayle Janzen.

## CONSENT AGENDA

Moderator Lutkemeier presented the Consent Agenda. **Presbytery adopted the following:**

1. That all lay persons and ministers of other denominations serving Presbyterian congregations in the Presbytery of South Dakota who are not temporary members of the presbytery be granted the privilege of the floor for this meeting with voice.

## General Assembly Amendments

*These are recommendations from Administration and Coordination. You may ask for specific amendments to be removed and placed in the normal agenda for discussion.*

2. **Approve:** 16-B. Parity in Committees On Amending G-3.0109
3. **Approve:** 16-D. Relationship to the PC(USA) of a Person Who Has Renounced Jurisdiction of the Church
4. **Approve:** 16-E. Certified Service Requirements On Amending G-2.1101
5. **Disapprove:** 16-F. The Ministry of Members On Amending G-1.0304
6. **Approve:** 16-G Access to the Lord's Table
7. **Approve:** 16-H New Directory for Worship
8. CPCM requests presbytery to appoint an Administrative Commission of 5 persons to assume original jurisdiction for the First Presbyterian Church, Aberdeen, beginning March 1, 2017, and serving up to 12 months, for the following purpose: to assess the viability and the sustainability of the church to provide an effective ministry of the gospel. The AC will provide regular assessments to the Congregational Pastoral Care Ministry.
9. Approve the minutes of the October 28, 2016 Stated Meeting.
10. Receive report of Presbytery Moderator **A1**
11. Receive report of Stated Clerk and Interim Mission Coordinator **A2**
12. Receive report of the Presbytery Treasurer **A3**
13. Receive report of Commission for Camping and Faith Formation **E**
14. Receive report of Congregational And Pastoral Care **F**

15. Receive report of Ministry Development and Education **H**

16. Receive report of Presbyterian Women **P**

17. Receive report of Korean Commission **S2**

## **REPORTS FROM PRESBYTERY OFFICERS AND STAFF**

### **Stated Clerk's Report**

#### **PJC Training**

On December 15, I hosted a training for the PJC in Brookings. Don Barbalace conducted a majority of the training and was also elected as moderator of the PJC.

#### **Annual Report to South Dakota**

On January 5, 2017 I filed our annual report with the State of South Dakota. This report confirms our address as well as any changes to our officers.

#### **Annual Reports of Presbytery for 2016**

I have completed and filed our Teaching Elder Membership summary, Church Information summary, Middle Governing Body staffing report, and the Presbytery Per Capita and Meeting date report.

#### **Minister Transactions**

The following minister transactions have been completed and are registered with the Office of General Assembly: Jeffrey Spencer – transferred to Great Plains Presbytery (EPC); Dillon Ferguson – transferred to Presbytery of Louisiana and Texas (ECO).

#### **Congregational Transfer**

I have completed the transfer of Turner County First Presbyterian Church to the Evangelical Presbytery Church. All paperwork has been filed within both denominations.

#### **First Presbyterian Church, Mansfield**

The closing commission for First Presbyterian Church in Mansfield has sold the property and church building for \$8,500. The sale is in the final stages of closing. All proceeds, after closing costs, have been directed to our camps specifically for salary support for the director position. All other matters regarding the closing of this church have been concluded.

#### **Permanent Judicial Committee Membership**

As a matter of protocol I must report the PJC members whose terms have expired in the last 6 years:

Class of:	2012	2014	2016
	1. Fred Cozad	1. Bonnie Erdmann	1. David Johnson
	2. Joan Jacobus	2. Cal Hanneld	2. Janice Palmer
	3. Richard Poppen	3. Carolyn Petik	

#### **Representation**

As a matter of protocol I am reminding everyone of our presbytery's procedures for implementation of the principles of participation and inclusiveness in order to assure fair representation in decision making:

##### **P3.10.3.2. Representative Membership**

Ordinarily the committee on nominations shall nominate and the Presbytery of South Dakota shall elect one-half congregational members and one-half teaching elders to its committees, except that an equal number of each of ruling elders (men and women) and teaching elders shall be nominated and elected to the council, committee on ministry, and committee on preparation for ministry.

**P3.10.3.3. Geographic Representation**

In addition to the nomination and election of qualified persons to the various offices and committees, commissions, and as representatives of the Presbytery of South Dakota, the goal is to nominate and elect congregational members and teaching elders to achieve as equitable a distribution as possible geographically according to the size of the congregation and succession in office.

**Representation of POSD**

Teaching elder and ruling elder representation in the Presbytery of South Dakota are in balance as of January 1, 2017 and no adjustments are needed at this time. The congregations in the presbytery are entitled to 65 commissioners to Presbytery. There are 30 ruling elder members of committees, officers and commissioned ruling elders with vote. There are 63 teaching elders on the Active and Member-at-Large Rolls.

**Treasurer's Report**

**Recap of 2016 Budget to Actual** Total income short \$4,117.25 from budgeted amount. Total expenses \$4,414.91 less than the 2016 budget. This left us \$297.66 positive to our estimated budget of 2016.

**2017 Budget Recap**

<b>Income</b>	\$7,791 increase
<b>Expenses</b>	
Presbytery	\$1,936 Decrease
Presbytery Council	\$7,400 Decrease
Comm. Expenses	\$5,900 Increase
Missions	\$1,500 Decrease
Staff	\$7,225 Increase (change of positions)
Office	\$600 Increase (increase of office rent)

At the January meeting of Administration and Coordination it was voted and approved to transfer the full \$10,000 budgeted to the camp commission rather than spreading it throughout the year to help cover the short term reduction of revenue due to the winter months.

**CAMPING & FAITH FORMATION COMMISSION REPORT**

Rev. Roland Kemink gave a report on behalf of the commission. Alyssa Schwartz and her mother both gave wonderful testimonials about the power of our camping program. Rolly also reported that CFF is going through a visioning process facilitated by Deb DeMeester from the synod office.

**TABLE OF GRACE UPDATE**

Rev. Kristie Berglund reported that Rev. Jessica Daum gave birth to her twins (August and Calvin) this week, so Kristie is the solo mission developer for ToG for the next 8 weeks. Many exciting things are happening, including their Wednesday night meals that have already reached 9 new families in their first week!

### **WORSHIP AND THE LORD'S SUPPER**

**Worship Leaders:** Diane Clayton, Rev. Andrew Crandall, Rev. Sarah Hagen, Rev. Diane Janssen Hemmen  
Rev. David Lick, Moderator Jerry Lutkemeier, Dawn Meink, Rev. Al Sager.

**Scripture:** John 11:1-45

**Sermon:** Rev. David Lick

An offering was taken to help support "Helping Hands" – a faith-based Huron charity that provides furniture, clothing, and food to the formerly incarcerated and others in need. The offering totaled \$685.

### **INSTALLATION OF TREASURER**

A motion was made to elect Debra VanOverschelde as Treasurer of the Presbytery of South Dakota. **Motion Approved.** Vice Moderator Diane Janssen Hemmen then installed Deb as Treasurer of the presbytery.

### **MINISTRY DEVELOPMENT AND EDUCATION**

Candidate for Ordination, Marcus Brooks, read his Statement of Faith and was examined on the floor of presbytery. At the conclusion of his examination a motion was made to certify Marcus ready to receive a call. **Motion Approved.**

### **ADMINISTRATION AND COORDINATION MINISTRY**

*The following actions of A&C Ministry are taken from the minutes of Nov. 11, 2016 and Jan. 13, 2017 minutes.*

#### **Actions taken on Behalf of Presbytery**

##### **Transition Task Force**

A transition task force was named to help facilitate the two (2) year transition of the restructure of the Presbytery. Those named were Rev. David Lick, Paula Zavitz, Rev. Kristie Berglund, Rev. John Barkett, and Ardeh Kocourek. Also included in the task force are the Mission Coordinator, Stated Clerk and POSD Moderator, ex-officio. Through this time of transition this group will offer the ability to fine-tune an effective and empowering structure that will further the servant ministry and mission of our congregations.

##### **Office Hours**

The hours that the POSD office is open was changed to 9:00 AM-4:00PM Monday-Thursday.

##### **Presbytery Meeting Dates**

For 2018 the POSD meeting dates are:

February 23, 2018 in Wilmot

June 29-30 in Miller

October 26 in Sturgis

#### **For Presbytery's Action**

**Proposed Amendments to the Constitution of the PC(USA)** (items removed from the Consent Agenda)

16-A - Child and Youth Protection Policy - **Amendment Approved.**

16-C - Ordered Ministry Titles – **Amendment Approved.**

##### **Revised Definition of Trustees for POSD**

A motion is made to approve the revised definition for trustees of POSD. (Appendix A) **Motion Approved.**

**PERMANENT JUDICIAL COMMISSION**

A motion was made from the PJC to amend the current Manual of Operations and its clause on the formation of an Investigating Committee. The amendment reads: "Upon request from the moderator of the permanent judicial commission (PJC) and the stated clerk, the moderator of presbytery shall appoint members in sufficient numbers to be an investigating committee for a particular investigation, with preference given to current or past members of the PJC. The investigating committee shall cease to exist when the case has been closed through trial or alternative resolution." **Motion Approved.**

**CONGREGATIONAL AND PASTORAL CARE MINISTRY TEAM****Actions Taken on Behalf of Presbytery**

CPCM granted permission, November 7, 2016, to the Session of First Presbyterian Church, Brookings, for the congregation to elect a Pastor Nominating Committee. The PNC is encouraged to perform a thorough mission study utilizing congregational input as they prepare to complete the Mission Information Form.

Rev. Kristina Berglund has accepted the call to serve as Co-Pastor with Rev. Jessica Daum, Table of Grace, Sioux Falls, beginning February 1, 2017. CPCM held exit interviews with her and with the Session of First Presbyterian, Brookings.

CPCM approved Terms of Call for Rev. Kristina Berglund for Table of Grace, Sioux Falls. Cash Salary: \$40,587; Housing: \$12,000; Pension/Medical Benefits: \$18,405.45; Continuing Education: \$2,000, 2 weeks; Car Allowance: \$1,000; Vacation: 4 weeks.

CPCM released Rev. Dillon Ferguson, at his request, to the Covenant Order of Evangelical Presbyterians (ECO), effective December 6, 2016.

Rev. Dillon Ferguson has accepted a call to be Associate Pastor of Discipleship, First Presbyterian Church, Midland, Texas (ECO). CPCM held an exit interview with him, with the Westminster, Rapid City, personnel committee, and with the session.

CPCM approved, January 16, 2017, the action of the congregation of United Presbyterian Church, January 8, 2017, to adopt by unanimous vote the Articles of Incorporation and By-Laws that form the Lake Gospel Church, a union of the United Presbyterian Church of Willow Lake with the UCC Church of Willow Lake, effective February 1, 2017. CRE Steven Johnson was Moderator for the congregational meeting.

CPCM approved Covenant between Lake Gospel Church and CRE Steven Johnson. Cash Salary: \$500 monthly; Travel Reimbursement: \$0.535 per mile up to \$1500 yearly; Continuing Education: \$200 reimbursable, 2 additional Sundays for Presbytery and Conference with Council approval; Vacation: 4 weeks, could be gone for more than 4 weeks, as long as Council is notified ahead of time and CRE pay for pulpit supply; Lake Gospel Church will provide manse and pay for NE utilities and City of Willow Lake. CRE will be responsible for telephone, internet, and TV. Covenant begins March 1, 2017.

CPCM voted unanimously to dissolve the pastoral relationship between Rev. Dr. David Ullom and the Wild Flower Presbyterian Church, Sioux Falls, effective February 5, 2017. The Session is authorized to place this action on the agenda of the Annual Meeting of the congregation, January 29, 2017. The congregation will be asked to approve a severance package of \$5,631.00 per month, up to six months, beginning February 6, 2017.

CPCM approved the covenant between St. Paul's Presbyterian, Emery, and Rev. Melvin Koehn: 1/1/2017-12/31/2017; 12 hours weekly; \$14,100.00, salary; \$3,000.00, mileage @ 53.5 cents per mile; \$1,100.00, Reimbursable Professional Expense; vacation, 4 weeks including 4 Sundays; 2 weeks study leave including 2 Sundays.

CPCM recommends the dissolution of pastoral relationship between Rev. Mark Terayama and First Presbyterian Church, Sisseton, effective February 28, 2017, so he may accept the call of First Presbyterian Church, Othello, Washington, beginning March 15, 2017. CPCM recommends to dismiss Mark pending his reception into the Presbytery of the Northwest Coast.

United Church, Hot Springs, has dissolved pastoral relationship with Rev. Clint Walker. He has accepted a call in Nebraska. CPCM is working with the Council to train the PNC, and to provide transitional ministry, in accordance with the denominational rotation policy of the congregation.

### **For Presbytery's Action**

CPCM requested the composition of the Administrative Commission for First Presbyterian in Aberdeen to be the following persons: Teaching Elders: Dick Poppen; Roland Kemick. Ruling Elders: Meleta DeJong; Carolyn Petik; Jerry Lutkemeier. Moderator: Val Putnam, **Motion Approved.**

### **NEW BUSINESS**

A motion is made to give permission to administer the Lord's Supper for summer camps and Youth Rally for 2017. **Motion Approved.**

A motion was made to officially close Olivet Presbyterian Church in Volga. **Motion Approved.**

### **MILEAGE COMMITTEE**

Gayle Janzen gave the mileage committee report. The following report was **approved**:

**Total Miles Driven: 6,362**  
**Mileage subtotal: \$940.98**  
**Donated to POSD: \$145.13**  
**Final Cost: \$795.85**

### **NEXT MEETING**

Moderator Lutkemeier announced the next meeting will be our Annual Meeting June 23-24, 2017 at Westminster Presbyterian in Rapid City, SD.

### **ADJOURNMENT**

Moderator Jerry Luktemeier **adjourned** presbytery at 3:47 with the singing of the hymn "Christ Alone."

Respectfully Submitted:

Cheryl Van Asperen  
Recording Clerk

Attested:

Kevin Veldhuisen  
Stated

# APPENDIX A

## Revised Definition of Trustees for POSD

### B1-4.1. TRUSTEES

The trustees of the corporation are the elected members of Administration and Coordination (A&C) of the Presbytery of South Dakota. The officers of the corporation shall be the moderator of A&C (president), the Stated Clerk (secretary), and the treasurer of the Presbytery of South Dakota. Ex officio members of A&C are not voting members of the trustees. The trustees are amenable to Presbytery and have no inherent authority on their own, but exercise only that authority delegated to them by the Manual of Operations and the actions of the Presbytery of South Dakota.

## Duties of Trustees

### Proposed Duties of Trustees

- Nomination of members to serve on the Presbytery Ministry Resource
- General oversight and endorsement of major real property changes by congregations and all entities of the Presbytery to include the following actions: to receive, hold, encumber, manage, and transfer property, real or personal, for and at the direction of the Presbytery, and execution of whatever legal documents may be needed to effect such transactions (G-4.0101)
- Provide for insurance on all real property and liability insurance for the Presbytery entities and its officers
- Oversight of the filing (through the Presbytery Stated Clerk) of corporate reports as may be required by the State of South Dakota or other government entities
- Oversight of all legacies, bequests, and gifts of any nature, real or personal, given, devised, or bequeathed to the Presbytery and to use, manage, and convey the same under direction and instruction of the Presbytery and in accordance with instructions of the donor.
- General supervision of the Presbytery Treasurer
- General oversight of the stated clerk
- Provide for financial oversight, management, accounting, annual financial review, and audits (as needed) for all Presbytery funds
- Prepare an annual budget for adoption by the Presbytery
- Be responsible for stewardship of Presbytery funds and special offerings, remitting them as required by their stated purpose
- Approve vouchered expenses up to the amount budgeted
- Approve transfer of excess funds from one budget line item to another
- Such other tasks as Presbytery may assign